

## Department of Planning and Zoning

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## MEMORANDUM

**TO:** Mayor Weinberger  
Department Heads

**FROM:** David E. White, AICP, Director of Planning & Zoning

**DATE:** 3 July 2012

**RE:** July Department Head Report

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For your interest, following is a summary of current activities of the Dept. of Planning & Zoning. Please feel free to contact me should you have any questions or wish to follow-up on any of these items.

### **Development Review & Permitting:**

- Overall for FY2012 Dept. staff took in over 1,290 requests for a Zoning Permit smashing all previous records. Over the course of the year our office reviewed and acted upon over 1,260 requests, with only 1.8% of all permit applications being denied approval.
- Among the larger projects currently under review include:
  - Improvements to existing playing field including: open air bleachers, lights, press box, bathrooms, locker rooms, concession stand, paving and landscaping on UVM's Athletic Campus. This application was approved by the DRB on 29 May and is in its appeal period through 5 July.
  - Construction of 140 room hotel and associated two story parking garage in the TD Bank block. This application was approved by the DRB on 29 May and is in its appeal period through 5 July.
  - Final Plat Review for a 30-unit Planned Unit Development on Appletree Point Lane.
  - Demolish a portion of the former Thayer School on North Ave., renovate the remaining portion to 11 residential units, and construct a new addition with 27 residential units for a total of 38 new residential units.

### **Comprehensive Planning:**

- **planBTV:** Dept. staff is currently working with our consultant team to produce a "Public Review Draft" which is anticipated to be released this week for a review and comment period running through the end of September. A number of public presentations have already been scheduled with NPA's, City Commissions and others in the coming weeks. To the extent possible, public comments are being guided to a newly-designed web page that will present the plan and solicit feedback.
- **Climate Action Plan update:** The Planning Commission has submitted a recommended draft to the City Council for adoption as part of the City's Master Plan. The Council has the first of two public hearings scheduled for its 16 July meeting.